

MEMBERS EXHIBITION ENTRY FORM

CONDITIONS OF ENTRY

1. Exhibition entry fee \$3.00 per piece of art.
2. Maximum Size: 1 metre x 1 metre. Only 1 maximum size work allowed per artist. Maximum Weight: 5 Kilograms
3. Multiples (i.e. diptych, triptych etc) if entered as one entry must be sold together, if entered separately may be sold individually.
4. All entries must be the original work of the artist and not shown in a previous Members Exhibition within the previous 12 months. Works completed in classes or workshops are acceptable.
5. Digital Art, Photography, Sculpture, Ceramics, Porcelain, Fibre Arts will not be accepted
6. All works entered are to be the theme of the exhibition, if so titled.
7. The exhibition committee, at their discretion, has the right to refuse any entry which does not meet the conditions of entry.
8. Closing date for entries is the Friday, 6 days before the start of the exhibition. Please complete the lower section of the entry form. If paying by cash, place the entry form in the payment envelope together with the entry fees and put in the green letterbox in the gallery. Alternatively, email the completed entry form to chcagexhibitioncoordinator@gmail.com before the closing date. Late entries will not be accepted. Payment of entry fees can be made by Direct Deposit. **Bank:** Westpac Account **Name:** Coffs Harbour Creative Arts Group Inc. **BSB Number:** 032 576 **Account Number:** 541 295
9. Roster - We need your support. All artists exhibiting are encouraged to volunteer time for roster duty to ensure the successful running of the exhibition. If the gallery is closed, there is no possibility of a sale.
10. All care will be taken, but no responsibility accepted for loss or damage.

SALES

1. All works are to be for sale and must remain in situ for the duration of the exhibition, unless sold to travelling patrons.
2. A 20% commission to CHCAG will apply to all works sold during the exhibition
3. Payment to Artist for their sold work will be paid within 28 days of the close of the exhibition.

PREPARATION AND DELIVERY OF WORK(S)

1. All paintings must be dry and free of any odour before entry to the gallery for hanging.
2. All works to be hung must be fitted with 'D' rings and cord or framers' wire for the gallery hanging system.
3. Frames and hanging equipment must be secure and adequate for the weight of the work. Items should be clean and well assembled. Faded, soiled or damaged items will not be accepted. Attach your name, title and price on the back of all work(s).
4. Delivery of work is Thursday from 2pm till 4pm **and** Friday 9.00am – 10.00am the week of the exhibition.

COLLECTION OF WORK(S)

1. Works **must** be collected at the close of the exhibition on Thursday from 2pm till 4pm or Friday from 9.00am till 10.00am. *Please note that works can be delivered and picked up by an authorised person.*

EXHIBITION CO-ORDINATOR: Karen: M 0432 918 188 email: chcagexhibitioncoordinator@gmail.com

EXHIBITION TITLE:

Name: _____

Phone: _____ Mobile: _____ Email: _____

Please tick: I agree ☐ / do not agree ☐ to my work being photographed for the website / Facebook / newsletter

DETAILS OF WORK: *Please print legibly and attach extra page if insufficient room*

** Size is approximate. Landscape (L) or Portrait (P)*

Title of work 1: _____

Medium: _____ *Size: _____ Price: _____

Title of work 2: _____

Medium: _____ *Size: _____ Price: _____

Title of work 3: _____

Medium: _____ *Size: _____ Price: _____

I have read and agree to the conditions of the entry as above Signed: _____ Date: _____

Duty Roster: Please nominate your available dates on the roster when you deliver your works for the exhibition.